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REGULATIONSFrom Firat University:**FIRAT UNIVERSITY GRADUATE EDUCATION
AND EXAM REGULATIONS****CHAPTER ONE****Purpose, Scope, Basis and Definitions****Aim**

ARTICLE 1 – (1) The purpose of this Regulation is to regulate the principles regarding postgraduate education and examinations conducted in the institutes affiliated with Firat University.

Scope

ARTICLE 2 – (1) This Regulation covers the provisions regarding postgraduate education, scientific research and application activities carried out at Firat University.

Rest

ARTICLE 3 – (1) This Regulation was prepared based on Articles 14 and 44 of the Higher Education Law No. 2547 dated 4/11/1981.

Definitions

ARTICLE 4 – (1) In this Regulation;

- a) ECTS: European Credit Transfer System,
 - b) ALES: Academic Personnel and Postgraduate Education Entrance Exam,
 - c) Department: Departments determined for the institutes in the Regulation on the Organization and Operation of Postgraduate Education Institutes published in the Official Gazette dated 3/3/1983 and numbered 17976.
 - c) Department head: Head of the department/main art branch of the relevant institute,
 - d) Department board: The board consisting of all faculty members in the departments of the institutes,
 - e) Maximum duration: Six semesters for higher education with thesis, three semesters for non-thesis, and twelve semesters for those accepted with a master's degree for doctoral studies, and fourteen semesters for those accepted with a bachelor's degree.
 - f) Advisor: A faculty member appointed by the Institute's Board of Directors to guide students enrolled in the Institute during courses, seminars and thesis work.
 - g) Doctoral qualification committee: The committee that organizes and conducts doctoral qualification exams,
 - g) Institute: Institutes providing postgraduate education and training under the Rectorate of Firat University,
 - h) Institute board: The board, chaired by the institute director, consisting of deputy directors and department heads of the institute.
 - i) Institute management board: The board, chaired by the Institute director, consisting of deputy directors and three faculty members elected by the Institute Board for a period of three years.
 - i) Plagiarism: Presenting others' ideas, methods, data or works as your own work, in whole or in part, without citing them in accordance with scientific rules.
 - j) Postgraduate education program: Thesis/non-thesis master's degree, doctorate and arts proficiency programs,
 - k) Postgraduate evening education program: Education program conducted outside working hours,
 - l) Program coordinator: Heads of programs providing postgraduate education under the department,
 - m) Program executive board: The board consisting of all faculty members in the relevant program under the department,
 - n) Senate: Firat University Senate,
 - o) TUS: Medical Specialization Training Entrance Exam,
 - ö) Distance education program: Postgraduate education program supported by information technologies,
 - p) University: Firat University,
- expresses.

CHAPTER TWO**Opening of Postgraduate Programs****General principles**

ARTICLE 5 – (1) Postgraduate programs consist of thesis and non-thesis master's and doctoral programs.

Opening programs

ARTICLE 6 – (1) Institutes organize and run postgraduate education programs in the branches determined by the Council of Higher Education. These education programs are implemented after being discussed and accepted by the institute board and the Senate and approved by the Council of Higher Education. Institutes may decide to

cooperate and run joint programs with other higher education and research institutions and organizations in Turkey and abroad, with the approval of the Rector.

(2) An interdisciplinary institute department, bearing a name different from a faculty, department or major, may be established for postgraduate education upon the recommendation of the institute board, approval of the Senate and decision of the Council of Higher Education. The head of this institute department is appointed by the institute board of directors for a period of three years.

(3) If there are two departments with the same name in two different faculties, these two departments are represented as a single department in the institute and postgraduate programs are conducted in this department. All faculty members in these two departments constitute the relevant department board of the institute.

(4) The postgraduate program has the same name as the department. However, with the proposal of the Senate and the decision of the Council of Higher Education, postgraduate programs with names different from the department of that institute may be opened in a department of an institute. All faculty members in the postgraduate program constitute the program executive board. The decisions of the program executive board are submitted to the approval of the institute. Other principles regarding the execution of the program are determined by the Senate.

(5) Postgraduate distance education programs may be opened by the decision of the Council of Higher Education. The fields in which distance education programs can be opened, the courses and credit and ECTS credit amounts to be given through distance education, the preparation of course materials, the way exams are held, the protocols to be made between higher education institutions for this purpose and other issues related to distance education are determined by the Council of Higher Education.

(6) Postgraduate programs permitted to be opened by the Council of Higher Education cannot be continued outside the province where the rectorate is located.

CHAPTER THREE

Master's Programs

Thesis-based master's program

ARTICLE 7 – (1) The thesis-based master's program enables the student to gain the ability to access, compile, interpret and evaluate information using scientific research methods.

(2) The thesis-based master's program consists of at least seven courses, a seminar course and a thesis study, with a total of at least twenty-one national credits, and a total of at least 120 ECTS credits, with a total of at least 60 ECTS credits for one academic year.

(3) In the thesis-based master's program, courses can be selected from undergraduate courses and courses offered at other higher education institutions, provided that they were not taken during undergraduate education.

(4) The thesis-based master's program can be carried out as a second graduate education program.

(5) Transfer is possible between thesis and non-thesis master's programs.

(6) Other provisions regarding the implementation of the program and transitions between programs are determined by the Senate.

Application and acceptance

ARTICLE 8 – (1) In order to apply for a master's program, candidates must have a bachelor's degree and an ALES score in the score type of the program they are applying for. However, matters regarding student admission such as the score type required for application, scientific evaluation and/or interview results are determined by the Senate.

(2) Matters regarding the admission of students to the departments and major art branches of the fine arts faculties and the conservatory are determined by the Senate.

Duration

ARTICLE 9 – (1) The duration of the thesis-based master's program is four semesters, starting from the semester in which the courses related to the program in which the student is registered are given, excluding the period spent in scientific preparation, regardless of whether or not he/she registers for each semester, and the program is completed in a maximum of six semesters.

(2) Students who fail to successfully complete the credit courses and seminar courses in the curriculum at the end of four semesters or who fail to meet the success conditions/criteria stipulated by the Senate within this period; who fail to complete their thesis work within the maximum period or who fail to defend their thesis will be dismissed from the program.

Appointment of thesis advisor and thesis topic

ARTICLE 10 – (1) In the thesis-based master's program, a thesis advisor is appointed for each student from among the faculty members of the University, with the recommendation of the institute department/branch board and the approval of the institute management board.

(2) The qualifications required for an advisor, the appointment process and thesis topic determination process are determined by the Senate.

Completion of the master's thesis

ARTICLE 11 – (1) A student studying in a thesis-based master's program writes down the results he/she has obtained in an appropriate format and defends his/her thesis orally before the jury.

(2) The formation of the master's thesis jury, the preparation of the thesis, its presentation, examination and other principles to be followed regarding the thesis are determined by the Senate.

Thesis was found unsuccessful

ARTICLE 12 – (1) A student whose thesis is rejected as unsuccessful will be dismissed from the program.

(2) If a student whose thesis is rejected requests it, he/she will be awarded a non-thesis master's degree provided that the necessary conditions are met.

Diploma

ARTICLE 13 – (1) A master's degree with a thesis is awarded to a master's student who is successful in the thesis exam and meets other conditions determined by the Senate.

(2) Students who do not meet the required conditions cannot receive their diploma until they meet the conditions, cannot benefit from student rights, and if the maximum period expires, they will be dismissed from the program.

(3) The name of the department/main art branch of the institute, approved by the Council of Higher Education, is included on the thesis-based master's diploma. The graduation date is the date on which the signed copy of the thesis is delivered by the examination jury committee.

Non-thesis master's program

ARTICLE 14 – (1) The non-thesis master's program provides students with knowledge on professional issues and shows them how to use existing knowledge in practice.

(2) The non-thesis master's program can also be carried out in the second postgraduate education.

(3) The conditions for student admission to non-thesis master's programs and the principles regarding application are determined by the Senate.

Duration

ARTICLE 15 – (1) The duration of completing a non-thesis master's program is a minimum of two semesters and a maximum of three semesters. Students who fail at the end of this period or cannot complete the program are dismissed from the program.

Appointment of consultant

ARTICLE 16 – (1) In the non-thesis master's program, the department/branch head of the institute appoints a faculty member with appropriate qualifications as an advisor for each student.

(2) The qualifications required for the advisor and the principles regarding his/her appointment are determined by the Senate.

Diploma

ARTICLE 17 – (1) A non-thesis master's degree is awarded to students who successfully complete their credit courses and term project.

(2) Those who continue their studies in a non-thesis master's program may transfer to a thesis master's program provided that they meet the necessary conditions determined by the Senate.

CHAPTER FOUR

Doctorate Program

General principles

ARTICLE 18 – (1) The doctoral program provides students with the skills necessary to conduct independent research, to analyze scientific problems and data from a broad and deep perspective, to comment on them, and to reach new syntheses.

(2) The doctoral program consists of at least 240 ECTS credits, including at least seven courses, seminars, proficiency exams, thesis proposals and thesis work, with a total of twenty-one national credits for students accepted with a thesis-based master's degree and at least 60 ECTS credits for one academic year. It also consists of 14 courses, seminars, proficiency exams, thesis proposals and thesis work, with a total of at least 300 ECTS credits, including at least forty-two national credits for students accepted with a bachelor's degree.

(3) In doctoral programs, courses may be selected from courses offered at other higher education institutions with the recommendation of the institute department/branch board and approval of the institute management board.

(4) Undergraduate courses do not count towards course load or doctoral credits.

(5) Doctoral programs cannot be opened as evening education.

Application and acceptance

ARTICLE 19 – (1) In order to apply to the doctoral program, candidates must;

a) They must have a thesis-based master's degree, have at least 55 ALES points in the score type of the program they are applying for, and have at least 55 points in foreign language exams. The Senate decides to increase these minimum scores, if necessary, according to the characteristics of the programs to be entered.

b) They must have a bachelor's degree of at least ten semesters, excluding medical, dentistry, veterinary, pharmacy faculties and preparatory classes, or a specialist authority gained in a laboratory branch according to the principles regulated by the Ministry of Health, and must have an ALES score of at least 55 in the score type of the

program they are applying for. In the applications of medical school graduates to doctoral programs in basic medical sciences, the TUS score can also be used instead of the ALES score.

c) Those who apply to the doctoral program with a bachelor's degree must have a minimum undergraduate graduation grade point average of 3 out of 4 or an equivalent score and must have an ALES score of at least 80 in the score type of the program they are applying for.

(2) In addition to the basic medical score or ALES score, undergraduate and/or graduate grade point average, scientific evaluation and/or interview results may also be requested for admission to doctoral programs. Other issues and documents that candidates must provide for application are determined by the Senate.

(3) The conditions for accepting students to the departments and major art branches of the fine arts faculties and the conservatory in the institutes and other issues regarding evaluation are determined by the Senate.

Duration

ARTICLE 20 – (1) The doctoral program is eight semesters for those accepted with a thesis-based master's degree, regardless of whether they register for each semester, and the maximum completion period is twelve semesters; for those accepted with a bachelor's degree, it is ten semesters, and the maximum completion period is fourteen semesters.

(2) The maximum period for successfully completing the credit courses required for the doctoral program is four semesters for those accepted with a thesis-based master's degree and six semesters for those accepted with a bachelor's degree. Students who cannot successfully complete their credit courses within this period will be dismissed from the program.

(3) Students who successfully complete their credit courses, pass the proficiency exam, and whose thesis proposal is accepted, but cannot complete their thesis work by the maximum period, will be dismissed from the program.

(4) Students who have applied to the doctoral program with a bachelor's degree, but who cannot complete their credit courses and/or thesis work within the maximum period, or who are not successful in their doctoral thesis, are granted a non-thesis master's degree upon request, provided that they meet the requirements for a non-thesis master's degree.

Appointment of thesis advisor

ARTICLE 21 – (1) The institute department/branch board/program coordinator recommends a thesis advisor to the institute for each student. The thesis advisor is finalized by the decision of the institute's board of directors.

(2) The thesis advisor is selected from among faculty members who have the qualifications determined by the Senate. If there is no faculty member with the specified qualifications at the university, a faculty member from another higher education institution may be selected as the advisor.

(3) In cases where the nature of the thesis study requires more than one thesis advisor, the second thesis advisor to be appointed may be from among those who have at least a doctorate degree and are outside the University staff.

(4) The qualifications required for the advisor and other principles regarding his/her appointment are determined by the Senate.

Qualifying examination

ARTICLE 22 – (1) The proficiency exam is a measure of whether the student, who has completed his/her courses and seminar, has the depth of scientific research on the basic subjects and concepts in his/her field and on his/her doctoral study. A student may take the proficiency exam at most twice a year.

(2) Students accepted with a master's degree must take the proficiency exam by the end of the fifth semester at the latest, and students accepted with a bachelor's degree must take the proficiency exam by the end of the seventh semester at the latest.

(3) Qualifying exams are organized and conducted by a five-person doctoral qualification committee recommended by the institute's department/branch board and approved by the institute's management board.

(4) The qualification exam jury is determined by the qualification committee and is finalized with the approval of the institute.

(5) The establishment of the examination jury, the conduct of the proficiency exam and its evaluation are carried out in accordance with the Senate principles.

(6) A student who fails the proficiency exam twice will be dismissed from the doctoral program.

(7) The proficiency exam jury may request a student who has passed the proficiency exam to take additional course(s) provided that they do not exceed one-third of the total credit amount, even if the student has completed the course load. The student must pass these courses, which will be determined by the relevant institute's decision.

(8) A student who has been accepted to a doctoral program with a bachelor's degree and has successfully completed at least seven courses may transfer to a master's program. The conditions for transfer are determined by the Senate.

Thesis monitoring committee

ARTICLE 23 – (1) A thesis monitoring committee is established for students who are successful in the proficiency exam, with the recommendation of the relevant institute department/branch board and approval of the institute management board.

(2) The thesis monitoring committee consists of three faculty members. The committee includes the thesis advisor and one member from within and one member from outside the institute's department.

(3) Changes can be made to the members of the thesis monitoring committee using the same method.

Thesis proposal defense

ARTICLE 24 – (1) The student who successfully completes the doctoral qualification exam shall orally defend his/her thesis proposal, which includes the purpose, method and work plan of the research he/she will conduct, before the thesis monitoring committee within six months at the latest.

(2) The thesis monitoring committee decides by simple majority whether the thesis proposal submitted by the student will be accepted, revised or rejected.

(3) Students whose thesis proposal is rejected have the right to choose a new advisor and/or thesis topic. Students whose thesis proposal is rejected a second time will be dismissed from the program.

(4) In order for a student whose thesis proposal is accepted to have his/her thesis finalised, at least three thesis monitoring committee reports must be submitted during the thesis study.

(5) The thesis monitoring committee meets at least twice a year to discuss the written report submitted by the student regarding his/her thesis and evaluates it as successful or unsuccessful. A student who is found unsuccessful by the committee twice in a row or three times at a time is dismissed from the program.

Finalization of doctoral thesis

ARTICLE 25 – (1) A student in the doctoral program writes down the results he/she has obtained in an appropriate format and defends his/her thesis orally before the jury.

(2) The preparation and presentation of the doctoral thesis, the formation of the thesis jury and the thesis examination are carried out in accordance with the principles determined by the Senate.

(3) Students whose thesis is accepted are considered successful. Students whose thesis is rejected as unsuccessful are dismissed from the program.

(4) Students whose thesis is decided to be corrected must make the necessary corrections and defend their thesis again before the same jury within six months at the latest. Students who are unsuccessful in this defense will be dismissed from the program.

(5) Students who are unsuccessful in the thesis are granted a non-thesis master's degree upon request, provided that they meet the requirements determined by the Senate.

Doctorate degree

ARTICLE 26 – (1) A student whose thesis is submitted to the institute is entitled to receive a doctoral degree, provided that he/she is successful in the thesis defense and meets other conditions determined by the Senate. A student who does not meet the conditions cannot receive his/her diploma until he/she meets the conditions, cannot benefit from student rights and is dismissed from the program if the maximum period expires.

(2) The name of the department/main art program of the institute approved by the Council of Higher Education is included on the doctoral diploma. The graduation date is the date on which the signed copy of the thesis is delivered by the examination jury committee.

CHAPTER FIVE

Proficiency Program in Arts

General principles

ARTICLE 27 – (1) Proficiency in art is a doctoral equivalent program that aims to produce an original work of art and to achieve superior application and creativity in music and performing arts.

(2) The art competency program consists of practices, thesis, exhibitions, projects, recitals, concerts, performances, and studies such as theses, and a minimum of 240 ECTS credits in total, with a minimum of seven courses and twenty-one national credits for students accepted with a thesis-based master's degree, and a minimum of 300 ECTS credits, with a minimum of forty-two credits for students accepted with a bachelor's degree, with a minimum of fourteen courses and forty-two credits for students accepted with a bachelor's degree, on condition that one term of education and training is not less than 60 ECTS credits.

(3) In arts proficiency programs, courses can be selected from courses offered in other higher education institutions with the recommendation of the institute department/main art branch board and approval of the institute management board.

Application and acceptance

ARTICLE 28 – (1) In accepting students to the art proficiency programs, the ALES score, foreign language score, undergraduate graduation grade point average, graduate grade point average, interview/talent exam/portfolio review results, reference letter, composition, international standard exams and other similar admission conditions are determined by the Senate.

Duration

ARTICLE 29 – (1) The completion period for the art proficiency program is eight semesters for those accepted with a master's degree, regardless of whether they register for each semester, and the maximum completion period is twelve semesters; for those accepted with a bachelor's degree, it is ten semesters, and the maximum completion period is fourteen semesters.

(2) The maximum period for successfully completing the required credit courses for the art proficiency program is four semesters for those accepted with a thesis-based master's degree and six semesters for those accepted with a bachelor's degree. Students who cannot successfully complete their credit courses within this period or who cannot achieve the minimum general grade point average required by the Senate will be dismissed from the program.

(3) Students who successfully complete their credit courses and practices, but are unable to complete their thesis, exhibition, project, recital, concert, or performance work within the maximum twelve or fourteen semesters specified in the first paragraph, will be dismissed from the program.

(4) Students who have applied to the art proficiency program with a bachelor's degree and who are not successful in the art proficiency thesis will be granted a non-thesis master's degree upon request, provided that they have fulfilled the required credit load, project and other similar conditions.

Appointment of consultant

ARTICLE 30 – (1) The institute department/main art department board/program executive board recommends an advisor for each student and the subject and title of thesis, exhibition, project, recital, concert, performance, etc. that the student will determine together with the student. This recommendation becomes final with the decision of the institute board of directors. In order to manage thesis, exhibition, project, recital, concert, performance, etc. in art proficiency programs, the advisor must have managed at least one successfully completed master's thesis. In cases where the nature of the art proficiency study requires more than one thesis advisor, a second thesis advisor may be appointed. The second thesis advisor may also be a person with a doctorate/art proficiency degree from outside the university staff.

(2) The qualifications of the consultant and other principles regarding consultancy are determined by the Senate.

Conclusion of the art competency study

ARTICLE 31 – (1) Students who prepare a thesis write a text explaining and documenting their results, exhibitions, projects, recitals, concerts, and performances in accordance with the spelling rules, and defend their thesis, exhibition, project, recital, concert, and performances orally before the jury.

(2) The preparation and presentation of the doctoral thesis, the formation of the thesis jury and the thesis examination are carried out in accordance with the principles determined by the Senate.

(3) Students whose theses are accepted are considered successful. Students whose theses are rejected as unsuccessful are dismissed from the program. Students whose thesis is decided to be corrected must make the necessary corrections within six months at the latest and defend their thesis again before the same jury. Students who are also unsuccessful in this defense are dismissed from the program.

(4) Students who are not successful in artistic competence studies such as thesis, exhibition, project, recital, concert, performance are granted a non-thesis master's degree upon request, in accordance with the fourth paragraph of Article 29.

Diploma of Proficiency in Arts

ARTICLE 32 – (1) A student who is successful in the art competency study is given a diploma that determines the field according to the characteristics of the art branch approved by the Council of Higher Education, provided that other conditions determined by the Senate are met. A student who does not meet the conditions cannot receive his/her diploma until he/she meets the conditions, cannot benefit from student rights and is dismissed from the program if the maximum period expires. The graduation date is the date on which the signed copy of the thesis is delivered by the examination jury committee.

CHAPTER SIX

Miscellaneous and Final Provisions

Student quotas and application

ARTICLE 33 – (1) Quotas for postgraduate programs are determined with the recommendation of the relevant program executive board/department board and the approval of the institute management board.

(2) The Senate determines which undergraduate and graduate programs graduates can apply for master's and doctoral programs and arts proficiency studies.

(3) The procedures and principles regarding the admission of foreign candidates and Turkish citizens who have completed their entire undergraduate education abroad to postgraduate programs are determined by the Senate.

(4) Except for non-thesis master's programs, it is not possible to register and continue in more than one graduate program at the same time.

Entrance exams

ARTICLE 34 – (1) Procedures regarding examination juries are determined by the institute's board of directors and are carried out and supervised by the institute director. The procedures and principles to be followed in

the establishment of examination juries and scientific evaluation are determined by the Senate.

Admission to postgraduate studies

ARTICLE 35 – (1) The lists of those who will be accepted to postgraduate education are finalized by the decision of the institute's board of directors. The registration procedures of the candidates and the required documents are determined by the Senate.

Programs and course registrations

ARTICLE 36 – (1) Postgraduate education plans in the departments/branches of the institute are the compulsory/elective courses, thesis, seminars and similar studies and the total credits that must be taken in order to graduate from the postgraduate program. These education plans are discussed and approved by the relevant institute board, provided that they comply with the minimum content determined by the Senate.

Determination of courses to be taught in postgraduate programs

ARTICLE 37 – (1) The determination of the courses to be taught in postgraduate programs and their inclusion in the relevant postgraduate education plan is finalized by the decision of the Senate after the proposal of the department board/program executive board and the approval of the institute board. The decision to teach a course through distance education is made in the same way.

(2) The graduate courses to be opened in a semester and the faculty members to teach these courses are determined by the institute's administrative board upon the recommendation of the relevant institute's department/branch board.

(3) The student and his/her advisor decide which courses, among those approved by the Institute's Board of Directors, will be included in the student's course program.

(4) It is mandatory to take at least one course on scientific research techniques and research and publication ethics during postgraduate education.

(5) Additional success conditions required for a student to continue his/her program after any semester may be determined by the Senate.

(6) Students cannot benefit from student rights during the periods when they do not renew their registration.

(7) In postgraduate programs, course registrations and other issues regarding the opening and execution of specialization field course(s) are determined by the Senate.

Student admission to the scientific preparation program

ARTICLE 38 – (1) A scientific preparation program may be applied to students accepted to master's and doctoral programs who have received their bachelor's or master's degrees in fields different from the master's or doctoral program to which they were accepted.

(2) The courses to be taken, attendance, exams, course grades, conditions for being considered successful, course repetition, registration cancellation and other principles regarding the scientific preparation program are determined by the Senate.

(3) The maximum period to be spent in the scientific preparation program is two semesters. Students who fail at the end of this period will be dismissed from the program.

(4) The time spent in this program is not included in the duration of the master's or doctoral program.

Special student admission

ARTICLE 39 – (1) Graduates or students of a higher education institution who want to increase their knowledge on a certain subject may be accepted to postgraduate courses as special students by the decision of the institute department/branch board. Special student status is not an education aimed at obtaining a degree directly in the relevant program and its duration cannot exceed two semesters. Those who take courses as special students cannot benefit from student rights.

Accepting students through horizontal transfer

ARTICLE 40 – (1) Successful students who have completed at least one semester in another department/main art branch of an institute within the higher education institution or in a postgraduate program of another higher education institution may be accepted to postgraduate programs through horizontal transfer. The conditions for acceptance through horizontal transfer are determined by the Senate.

Cases not covered by the Regulation

ARTICLE 41 – (1) In cases not covered by this Regulation, the relevant legislation and the decisions of the Senate and the Institute shall apply.

The repealed regulation

ARTICLE 42 – (1) Firat University Postgraduate Education-Teaching and Examination Regulation published in the Official Gazette dated 1/4/2013 and numbered 28605 has been repealed.

Transitional provisions

TEMPORARY ARTICLE 1 – (1) The implementation of the provisions introduced by this Regulation and the specified periods shall start from the date of entry into force of the Postgraduate Education and Training Regulation published in the Official Gazette dated 20/4/2016 and numbered 29690.

(2) The fourth paragraph of Article 33 shall not apply to students who were registered in more than one postgraduate program at the same time before the publication date of this Regulation.

Force

ARTICLE 43 – (1) This Regulation shall enter into force on the date of its publication.

Executive

ARTICLE 44 – (1) The Rector of Fırat University shall execute the provisions of this Regulation.